

**Rik Smith, MD**  
Board Certified Internal Medicine

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TWORIVERSFAMILYPRACTICE.COM

## Two Rivers Family Practice

1231 South Patrick Drive, Satellite Beach, FL 32937

### **TWO RIVERS FAMILY PRACTICE PATIENT RESPONSIBILITIES**

Please initial after reading each statement.

1. All patients are responsible for rescheduling canceled appointments, especially those for reviewing tests that were performed. There is a fee for no showing appointments. Anyone arriving 15 minutes later than the scheduled appointment time will be asked to reschedule. This is to prevent interfering with the appointments of the patients who are after you in our workday. INITIAL \_\_\_\_\_
2. All patients are responsible to know the details of their insurance, including coverage, participating labs and diagnostic imaging centers, and participating specialists and hospitals. Please read and make yourself familiar with the details of your insurance policy as every policy is different. Please verify these facts prior to asking for a referral for consultation with a specialist INITIAL  
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3. Please be aware that providers cannot examine and diagnose over the phone. Antibiotics and controlled substances will not be prescribed without an office visit. INITIAL \_\_\_\_\_
4. Your yearly physical is separate from followup visits for chronic conditions or from acute problems. Please do not try to combine the two as the time set for the physical is strictly for the physical. A separate appointment is required for follow up of other chronic conditions or acute problems. INITIAL \_\_\_\_\_
5. If patient is under age 18, they will need to be accompanied by a parent or guardian. INITIAL  
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6. It is the patient's responsibility to notify the office of any change in insurance and to provide the office with a copy of the new insurance card before services are rendered. INITIAL \_\_\_\_\_
7. It is our goal to provide excellent care for our patients with respect and compassion. By the same token, it is imperative that patients treat the staff with courtesy and respect also. Abusive language and treatment of the staff will not be tolerated and it is grounds for immediate dismissal from the practice. INITIAL \_\_\_\_\_

Dr. Smith and staff welcome you to our practice and we hope our relationship can be a productive and enjoyable one.